

## SICK TRAY REQUESTS

There are times when a resident will be too ill to go to the Dining Hall for a meal. When this occurs, a sick tray may be authorized for the resident by following the procedure below:

- The resident and their hall director or resident assistant sign the completed form.
- The resident's designee takes the signed form to the resident's dining hall (no card swipe required), picks up the requested items and takes them to the resident's room.

In most cases, the dining hall will prepare a light "to-go" meal from the resident's list of preferred food and beverage items.

### SICK TRAY REQUEST

Name \_\_\_\_\_ Date \_\_\_\_\_

UA ID# \_\_\_\_\_ Room # \_\_\_\_\_

Nature of injury/illness \_\_\_\_\_

\_\_\_\_\_

#### Preferred Food/Beverage Items

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Resident Signature

\_\_\_\_\_  
Hall Director or Resident Hall Assistant & Title

Received By \_\_\_\_\_