To begin Phase II of the Housing Contract Process, open the University Housing Website and click on “Housing Contract.”
On the University Housing and Campus Dining Online Contracts page, click on “Living On Campus Contract.”
University of Arkansas
Housing Contracting Process

Phase II

Step 3

This will bring you to your Housing Portal. Click on “Visit the University Login Page” to login.
Step 4

Login with your UARK username - your campus email address without the “@uark.edu,” and your University password. Click “login.”
On the Portal Home page, click on “Contracting Process.”
On the Current Contracts Available page, click on “Academic Year 2016-2017 Room and Board” contract button. Click on “Save and Continue.”
You will arrive at the Phase I Complete page.

Notice there are two parts to Phase II of the Contracting Process. You will complete the first part today, including opting for Resident Reserved Parking, selecting a meal plan and opting into the Roommate Selection Process. The online Roommate Selection Process will begin on February 9, 2016.

Click on “Save and Continue.”
At the Waiting List for Resident Reserved Parking page use the scroll-bar to select whether or not you choose to opt into the Resident Reserved Parking permit process.

Click on “Save and Continue.”
Except for residents of the Duncan Avenue Apartments, all students living on campus must have a meal plan.

Select your meal plan by choosing from the options available on the scroll-bar on the Meal Plan Selection page.
After you select your meal plan it will be displayed under the box for the scroll-bar.

Information about changing a meal plan can be found here: [http://housing.uark.edu/campus_communities/dining_rates.php](http://housing.uark.edu/campus_communities/dining_rates.php)

Click on “Save and Continue.”
Your next step is to complete your Personal Profile Questions. This is an **optional step** if you are intending to participate in a roommate search beginning on February 9, 2016.

If you know who your roommate will be you are not required to complete this questionnaire.

To participate, answer as many questions as you choose by sliding the marker on each bar to suit your preferences. Information you provide on the Personal Profile Questions will be used to generate potential roommate matches for you after the selection process begins.
When you finish the questionnaire, click on “Save and Continue.”
The final step is to opt in to the Roommate Search process on the Roommate Search Agreement page.

The box beside “Opt in to roommate selection” will already be marked.

- If you choose to opt into the Roomate Selection process, leave the box checked.

- NOTE: if you already have a roommate in mind you will need to leave the box checked to enter the selection process. In February, instead of joining in a roommate search, you will create a match with your preferred roommate. More information about this process will be available closer to the time that Roommate Selection begins.
NOTE: in this image the “Opt in to roommate selection” button is unchecked. If you opt out and change your mind you can return to this page and opt into the process at a later date.

Click on “Save and Continue.” This page will save your option and refresh, appearing to remain the same.

This concludes the opening round of Phase II of the Housing Contract Process.