PLEASE READ CAREFULLY. Retain this page for your records.
If you have any questions throughout the selection process, please contact Tory England at tnspokan@uark.edu or 479-595-9392.

Requirements
To be considered for selection as an intern position the candidate must:
- Be in good academic and disciplinary standing with the University.
- Have at least 24 hours of academic credit by the end of Spring 2016 semester.
- Have a GPA of 2.75 now and when you begin your position in August.

If selected as an intern, you will be required to:
- Be back in Fayetteville, ready to participate in parts of Fall RA Training the week of August 2nd.
- Maintain between 12 and 16 undergraduate credit hours (and pass 9 credit hours) or between 6 and 9 graduate hours unless given prior approval by the supervising Residence Education staff member.
- Not hold an outside job, assistantship, or internship without prior approval from your supervisor.
- Live on campus in assigned room within Reid Hall during the term of the internship agreement.

The University of Arkansas is an Affirmative Action/Equal Opportunity Employer. The University welcomes applications without regard to age, race, gender (including pregnancy), national origin, disability, religion, marital or parental status, protected veteran status, military service, genetic information, sexual orientation or gender identity. Persons must have proof of legal authority to work in the United States on the first day of employment. All applicant information is subject to public disclosure under the Arkansas Freedom of Information Act.

This position is subject to a pre-employment criminal background, sex offender registry check, and drug screening background check. A criminal conviction or arrest pending adjudication or adverse financial history information alone shall not disqualify an applicant in the absence of a relationship to the requirements of the position. Background check information will be used in a confidential, non-discriminatory manner consistent with state and federal law.

Compensation
The NWLB internship includes a room and meal plan. Please be aware that this position may affect current scholarships or financial aid, and it is the candidate's responsibility to check with financial aid prior to accepting a position, if offered.

NWLB Intern Selection Timeline

Applications Due by 4pm April 11, 2016, to Tory England at tnspokan@uark.edu. Make sure your application is complete with resume and references.

Individual Interviews— the week of April 18, 2016 at University Housing, 960 W. Douglas Street
Interviews will be by a panel to include: an Assistant Director or Coordinator for Residence Education and one current No Woman Left Behind Intern. Expect interviews to be a maximum of thirty minutes in length. Dress is professional.

The panel of interviewers will make a recommendation for selection and offers will be made upon successful completion of background check and drug screening.

Communication
The primary means of communication throughout this process will be e-mail. Thus, it is of the utmost importance that all applicants check their uark email account regularly.
Please type or print legibly. Applications must be returned to Tory England at tnspokan@uark.edu or 960 W. Douglas Street by 4:00pm April 11, 2016 to receive consideration.

Full Name: _____________________________________ U of A ID#: ___________________________

Gender:      FEMALES ONLY   Uark E-mail: _________________________________

Local Address:  ____________________________________________________________________
____________________________________________________________________

Permanent Address: ____________________________________________________________________
____________________________________________________________________

Cell phone: (____)___________  Alternate Phone: (____)____________

Current Housing Status (circle one)  Off Campus  On Campus  If on campus, which hall? ___________

Current Classification: (circle one)  FR  SO  JR  SR  GRAD

Major(s): ______________________________  Minor(s): ____________________________________

Anticipated Graduation Date: _______________________

Is your current GPA greater than 2.75? (circle one)   Yes   No

Number of hours completed by January 1, 2016: _________________

Leadership/Work Experience
List any leadership activities in high school or college (including offices held) or work experience which would relate to the NWLB internship.

__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________

Anticipated Commitments for Next Year
List any activities (such as student teaching, varsity sports, band, internships, or student organizations) and an approximate time commitment in hours per week in which you will participate.
__________________________________________________________________________________________
__________________________________________________________________________________________
__________________________________________________________________________________________
Résumé
You must attach a current résumé to this application. If you need help developing a résumé, visit the Career Development Center in Arkansas Union 607 or contact them at (479) 575-2805.

Essay Questions
Please answer each of the following questions on a separate sheet and attach your responses to this application. Be sure they are typed:
1. Create a floor welcome letter introducing yourself to residents, outlining your role as an intern, identifying expectations and goals for the year. (500 words maximum)
2. Why do you want to be a Reid Hall NWLB intern?
3. Define what sexual assault awareness means to you?
4. This position mandates the need for privacy and confidentiality. Describe why you think this is important and how you would uphold this honor code.

Application Signature
PLEASE READ CAREFULLY!
- I have read and understand that a completed application: consisting of Resume’, Essay questions, and application page must be submitted together and by the specified due date in order to be considered for the NWLB intern position.
- I have read and understand the position requirements.
- I currently have a cumulative GPA at or above a 2.75. I understand if my Spring 2016 grades make my cumulative GPA lower than a 2.75, the offer for Fall 2016 -2017 academic term will be rescinded.
- I am in good academic and conduct standing with the University and I give University Housing permission to check my conduct and academic records.
- I understand that the position includes a room and a meal plan. I understand that the award may affect my current scholarships or financial aid and that it is my responsibility to check with financial aid prior to my accepting the position.
- I understand that, if selected, I am to maintain between 12 and 16 undergraduate credit hours or between 6 and 9 graduate hours unless given prior approval by my supervisor.
- I understand if selected I may not hold an outside job, university assistantship, or internship without written permission from my supervisor.
- I understand that I must live on campus in my assigned room during the term of my internship agreement.
- I understand that I am required to attend mandatory training sessions prior to both the fall and spring semesters as assigned throughout my tenure as a No Woman Left Behind Intern. Interns will NOT be permitted to be involved with ROCK camp or register for Summer Session 2 classes.
- I understand that I am required to sign up for four scholarship desk hours at Reid, Gibson, or Buchanan-Droke.
- **I understand that, if selected, I am required to attend staff meetings held Thursday evenings between the hours of 7 – 10pm.**

To the best of my knowledge, the facts put forth in this application are true and complete.

Signature: ________________________________________ Date: ________________________
(Please type as signature)